



BRANCH	<input type="text"/>	Client ID number	<input type="text"/>	ID no. of client / REMARK	<input type="text"/>
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(filled in by authorized SB employee)

APPLICATION

for client identification/revision – legal entities

RESIDENT NON-RESIDENT

1. GENERAL CLIENT INFORMATION

Full name	<input type="text"/>	Short name	<input type="text"/>
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Tax number	<input type="text"/>	ID number	<input type="text"/>	Country of original jurisdiction where the client is registered	<input type="text"/>
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RESIDENT:	Address in RM	City	Country	Telephone in RM	Fax in RM
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NON-RESIDENT:	Address in resident country	City	Country	Telephone in resident country	Fax in resident country
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Number of document within the appropriate register in which the legal entity is registered (provided there is such a register in the country where the legal entity is registered). In lack of such a number, the date of the document issuing should be stated	<input type="text"/>	Date of recording in the Register (date of constitution of the legal entity)	<input type="text"/>
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Decision by a special registering institution for a license for certain activities or a license (exchange operations, leasing, games of chance, insurance, fast money transfer) (in case the legal entity activity requires a special license/ license according to the applicable legal regulation)	<input type="text"/>	a) yes (fill-in cells I and II below)	<input type="text"/>
		b) no (continue to III)	<input type="text"/>

I. Issuing authority of the document / Name of the institution	<input type="text"/>	II. Date of issuing of the license / permission	<input type="text"/>
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III. Principal activity	<input type="text"/>	IV. Code of activity	<input type="text"/>
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(circle the number of activity)

1. public administration 2. education 3. agriculture 4. health care 5. industry and construction 6. trade 7. accounting, information technology and telecommunications
 8. traffic 9. sports, art and culture 10. enforcers 11. lawyers 12. notaries 13. tourism and catering 14. financial mediation and banks 15. economic & legal consulting
 16. international organizations 17. self-employed person 18. non-government organizations 19. casinos, betting offices, games of chance

20. other	<input type="text"/>
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TYPE OF CLIENT:	1. sole proprietorship limited liability company 2. Limited liability company 3. Joint-stock company 4. Public company 5. State owned 6. Association of Citizens 7. Sole proprietor 8. Other
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SIZE OF COMPANY / LEGAL ENTITY:	1. micro 2. small 3. medium 4. large	Number of employees (current situation)*	<input type="text"/>
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2. OTHER CLIENT DATA	E-mail address*	<input type="text"/>	Web page*	<input type="text"/>
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CAPITAL RELATED ORGANIZATIONS / LEGAL ENTITIES WITH SHARE EQUAL TO OR HIGHER THAN 20% OF THE CAPITAL	<input type="text"/>
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OWNERS OF SHARES INDIVIDUALS WITH SHARE EQUAL TO OR HIGHER THAN 20% OF THE CAPITAL	<input type="text"/>
Name and Last name	Address
PRN	Issued by

BANK PRODUCTS / SERVICES TO BE USED*	1. MKD account 2. Foreign currency account 3. Credit card 4. Loan 5. Letter of credit 6. Letter of guarantee 7. Safe-deposit box 8. Other 9. other causes for the purpose of the business relationship
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REALIZED ANNUAL INCOME IN THE LAST YEAR (IN EUR)	1. up to 400.000 euro 2. from 400.000 to 4.000.000 euro 3. above 4.000.000 euro
*As per the results of the analysis of the established business relationship with the client, the Bank reserves the right to additionally require financial statements of the legal entity's operations	

EXPECTED BUSINESS RELATIONSHIPS WITH CLIENTS FROM THE FOLLOWING COUNTRIES	<input type="text"/>
1. Macedonia 2. USA 3. Canada 4. EU 5. Australia / New Zealand 6. Japan 7. Russia 8. Pakistan 9. Uzbekistan 10. Turkmenistan 11. Azerbaijan 12. Moldavia 13. Korea 14. The Bahamas 15. African Countries 16. Gibraltar 17. Cayman Islands 18. Iran 19. British Virgin Islands 20. Panama 21. China 22. Cyprus 23. Burma/ Sao Tome and Principe 24. Other	

Manager (name and surname)	Address	Issuing authority
Personal Registration Number	No of ID / No. of passport	
Manager (name and surname)	Address	Issuing authority
Personal Registration Number	No of ID / No. of passport	
Manager (name and surname)	Address	Issuing authority
Personal Registration Number	No of ID / No. of passport	
Manager (name and surname)	Address	Issuing authority
Personal Registration Number	No of ID / No. of passport	

THE BANK RESERVES THE RIGHT TO REJECT THE APPLICATION WITHOUT ADDITIONAL CLARIFICATION

Important notice: The application is considered as completed if all the required information is included, for which verification is done by an authorized Bank employee who is establishing / revising the business relation with the client.

Authorized person for opening/operating with the account:

Authorized person (name and surname)	Address	
Personal Registration Number	No of ID / No. of passport	Issuing authority
Authorized person (name and surname)	Address	
Personal Registration Number	No of ID / No. of passport	Issuing authority
Authorized person (name and surname)	Address	
Personal Registration Number	No of ID / No. of passport	Issuing authority
Authorized person (name and surname)	Address	
Personal Registration Number	No of ID / No. of passport	Issuing authority

3. CLIENT'S CONSENT:

By signing this Application I/we herewith confirm that:

- the data stated above are correct;
- in case of change of statutory data I/we shall notify the Bank within 3 working days from the occurrence of the change. Otherwise, each delivery by the Bank to the Client shall be considered as properly facilitated on the address stated herein;
- I/We agree my personal data stated in this application to be registered, processed and updated for the needs of the Bank and, if needed, the Bank to transfer my personal data to other EU or EEA member-countries or other countries which are not members of EU or EEA, upon prior approval for transfer of personal data by the Office for personal data protection;
- I/we am/are informed that the above stated data are business secret according to the Banking Law and other applicable regulations;
- The Bank reserves the right to require other client data with reference to the established business relationship;
- I/we am/are informed and agree that the Bank reserves the right to reject establishing of business relationship;
- I/we am/are informed and agree that the Bank reserves the right to terminate the business relationship with the client at any time;
- I/we am/are informed about the provisions on establishing business relationships with the bank and I accept these in their entirety.

***data that are not mandatory**

Additional explanation (size of company / legal entity):

1. A micro-sized commercial entity shall be a commercial entity that, in each of the last two accounting years, or in the first year of its operations, met the following two criteria:
 - the average number of employees, based on the number of their full-time working hours, is up to 10 employees; and
 - the gross annual revenue acquired from any source does not exceed EUR 50,000 in MKD counter-value;
2. A small-sized commercial entity shall be a commercial entity that, in each of the last two accounting years, or in the first year of its operations, has met at least two of the following criteria:
 - the average number of employees, based on the number of their full-time working hours, is up to 50 employees;
 - the annual income is less than EUR 2,000,000 in MKD counter-value, and the total turnover is less than EUR 2,000,000 in MKD counter-value;
 - the average value (at the beginning and at the end of the accounting year) of the total assets is less than EUR 2,000,000 in MKD counter-value.
3. A medium-sized commercial entity shall be a commercial entity that, in each of the last two accounting years, or in the first year of operations, has met the first criteria and at least one of the second or third of the following criteria:
 - the average number of employees, based on the number of their working hours, is up to 250 employees;
 - the annual income is less than EUR 10,000,000 in MKD counter-value; or
 - the average value (at the beginning and at the end of the accounting year) of the total assets is less than EUR 11,000,000 in MKD counter-value.
4. Commercial entities, which are not classified as small or medium-sized commercial entities shall be treated as large commercial entities. In case of the inability to classify the commercial entities in paragraph 2 and 3, i.e. when each of the three criteria is different, the commercial entities shall be classified as medium-sized commercial entity. In case of the inability to classify the commercial entities in paragraph 1, i.e. when the two criteria are different, the commercial entities shall be classified as small-sized commercial entity.

STATEMENT ON BENEFICIAL OWNER

I (name and surname) _____ with PRN _____ and residence at _____

act as an authorized person for opening /updating the account of the below mentioned company, on the position of _____ in the Company:

Full name _____ Address _____ Tax number _____

In order to establish business relationship with the Bank, I herewith declare that the beneficial owner/s (**please look at the explanation stated below) is/are:

Private individuals:

	Name and surname	PRN	Passport no / ID card No	Address	Politically Exposed Person <input type="checkbox"/> Yes <input type="checkbox"/> No
1.					
2.					
3.					
4.					

** Beneficial owner of a legal entity is an individual who is an owner or who has an indirect influence on the client an/or individual on whose behalf and for whose account the transaction is conducted;

Beneficial owner of a legal entity is an individual that:

- a) accomplishes direct or indirect participation of at least 25 % of the total shares i.e. voting rights of the legal entity, including possession of bearer shares and/or
- b) otherwise establishes control over the management or achieves benefit with the legal entity.

Determining of the beneficial owner is not necessary in the following cases:

- state -owned Institutions, local self-government bodies, public companies, institutes and economic chambers
- banks, affiliations of banks, saving houses, companies for Investment funds management, pension funds and Insurance companies that have appropriate licenses for operation issued by the supervision authorities in their countries
- for legal entities that are listed on public stock-exchange and the information for their ownership or managing structure are publicly available.

Definiton for holders of public functions (Politically Exposed Persons – PEP) and individuals connected to them according to the effective legislation in RM:

"Holders of public functions" shall mean natural persons citizens of other countries who are or have been entrusted with public functions in the Republic of Macedonia or another country, such as: presidents of states and governments, ministers and deputy or assistant ministers, members of parliament, elected and appointed public prosecutors and judges in courts, members of state audit institution and members of a board of a central bank, ambassadors, high ranking officers in the armed forces (ranks higher than colonel), other elected and appointed persons pursuant to Law and members of management bodies of state owned enterprises, persons with functions in political parties (members of political party bodies) and persons who are or have been entrusted with eminent function in international organization such as: managers, deputy managers, members of Board of Directors and Supervisory Boards or other equivalent functions;

The term "holders of public functions" shall also cover and members of the family according to Family Law and persons who are considered to be close associates – business partners (any natural persons known to have joint ownership of the legal entity, has concluded agreements and has established other close business links with a "holder of a public function) and persons who have incorporated a legal entity on behalf of the holders of public functions.

Persons shall be considered holders of public functions at least one year after the cessation of the public function, and on the basis of a previously carried out risk assessment by the entities.

Notice:

- 1) In case of changing the ownership and management structure of the Company, it is obliged to inform the Bank in short notice about the changes regarding the beneficial owner and to submit to the Bank a new Statement with updated data, within 15 days from the change
- 2) According to my/our findings, the abovementioned persons are not involved in any kind of illegal activities
- 3) The data in this Statement are given under full material and criminal responsibility, and by this signature I hereby confirm that the same are accurate and complete

Place and date:

Seal

Signature of the authorized person

TO BE FILLED IN BY THE BANK

The request is received and checked by:	Signature of the Bank official:	Position:
Date:	Branch:	

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